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| --- | --- | --- | --- |
| Project Name: | 6523 Charlestown Day Surgery | Inspection Date: |  |
| Equipment Make: |  | Level: |  |
| Equipment Model N0: |  | System: |  |
| Equipment Serial N0: |  | Drawing No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
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| **Installation Inspection** | | | **Yes/ No** | **Comment** | |
| Ensure fan matches schedule prior to installation. | | |  |  | |
| Ensure all shipping restraints, hold-down bolts, etc. are removed prior to installation. | | |  |  | |
| Ensure fan installed as per latest drawing & clearly labelled. | | |  |  | |
| Check airflow direction and orientation is correct. | | |  |  | |
| Ensure vibration isolation mounts are installed correctly. | | |  |  | |
| Ensure seismic restraints are fitted where required | | |  |  | |
| Ensure fan blades rotate freely and are not obstructed or damaged. | | |  |  | |
| Ensure filters are installed where required prior to energization | | |  |  | |
| Ensure all dampers fitted to system are open prior to energisation. | | |  |  | |
| Confirm electrical connection to the fan is secure. | | |  |  | |
| Ensure lockable isolators installed and in the off position | | |  |  | |
| Ensure fan and isolator are labeled correctly | | |  |  | |
| Ensure circuit breaker is off and locked and or tagged | | |  |  | |
| Fan ready for energisation:  Continue to ITC N0: **ITC012 Fan Start-up Checklist** | | |  |  | |
| **Sign Off** | **Name** | **Signature** | **Position** | | **Date** |
| EQAC Representative |  |  |  | |  |